

Author Tips

Writing an article for publication can be accomplished easier with a systematic process. The tips listed here should help make the process smoother when submitting your manuscript.

Getting Started

1. One of the most important parts of writing is to think through key ideas and messages for readers and then to organize those ideas in a logical manner.
2. Writing clear answers to 10 key questions may help you start the process.
3. Keep in mind, who the readers are, and their level of education.
4. What will interest the readers?
5. How much experience will the readers likely have regarding this subject?
6. From the author's viewpoint, what is to be learned from the manuscript?
7. What do you want the reader's to do as a result of reading your article?

What Readers and Editors Want

1. Is the topic important to AACD readers and their patients?
2. Is the subject specific and clearly defined that others will understand it?
3. Have you researched literature on the subject and cited references in your paper where needed?
4. Does the author provide accurate clinical and technical sound practices?
5. Is this subject timely?
6. Did the author provide enough quality images that support their statements?
7. Does the paper sound like there could be a conflict of interest?

Checklist

1. Cite figures in numerical order in the text.
2. Provide figure legends by writing 1-2 sentences that describe each image.
3. Cite references in numerical order in the text.
4. Ensure references are complete (see author guidelines).
5. References are in a list at the end of the article, not inserted in endnotes.
6. I have provided the necessary information on all the products mentioned in my article. Each product mentioned in the article should give the brand name, generic term, manufacturer, and manufacturer's city and state. *Example:* Flexible pop-on discs (Sof-Lex, 3M ESPE; St. Paul, MN).
7. Proper permissions have been obtained and required *jCD* documents are completed (patient release, photographer release, authorship disclosure, and conflict of interest) and ready for submission.

What to Expect

After submitting your manuscript online, the editorial staff takes about 3-5 business days to check-in your manuscript. During this time they are checking if the guidelines are followed and if there is anything missing from your submission. Your manuscript will then be sent blindly to two reviewers. The reviewers will have 15-20 days to read your submission and complete their review. It will then be decided if any necessary clarifications need to be made by the author before publication or if the manuscript is suitable for publication. Upon acceptance manuscripts will the editorial staff will work closely with the author, copyeditor, and art director to complete your article for publication.